WESTHAMPTON PRESBYTERIAN CHURCH

90 Meeting House Road Westhampton Beach, NY 11978 Phone (631) 288-2576 Fax (631) 288-6011

WEDDINGS USE & SERVICES FEE SCHEDULE

CONTACT INFORMATION:

Pastor: Rev. Vanessa Winters 207-318-1175 Organist: Kamilla Ozman 631-288-2576 Admin. Asst.: Erika Lukert 631-288-2576

FEE SCHEDULE:	FEE:	*MAKE OUT ENVELO	PE &	
		PAYMENTS TO:		
Pastor	\$400	Rev. Vanessa Winters		
Organist	\$300	Kamilla Ozman		
Soloist	\$200	(Upon Request)		
Wedding Program	\$150	Erika Lukert		
Sexton (Set-up & Clean-up)	\$150	Brian Babcock		
NON-MEMBER ADDITIONAL FI	EES:			
*Use of Sanctuary or Chapel	==== \$500	Westhampton Presbyterian	Church	
Use of Parish Hall & Kitchen for R	eception \$400	Westhampton Presbyterian Church		
Deposit for Wedding Date	\$200	Westhampton Presbyterian	Church	
NOTE:				
*IF REQUIRED, A <u>NON-REFUNDABLE</u> DEPOSIT OF \$200 WILL BE REQUESTED TO RESERVE A WEDDING DATE AND IS APPLICABLE TO THE TOTAL FEE.				
THE TOTAL BALANCE DUE OF USE AND SERVICE FEES, IS TO BE PLACED IN SEPARATE				
ENVELOPES,* ADDRESSED ACCORDINGLY (AS INDICATED ABOVE) AND DELIVERED TO				
THE CHURCH OFFICE NO LESS THAN (5) DAYS PRIOR TO THE WEDDING DATE.				
ANY CHANGES TO THE ABOVE BY THE WEDDING COUPLE, MUST BE DISCUSSED WITH				
AND APPROVED BY THE PASTOR NO LATER THAN (5) DAYS BEFORE THE WEDDING DATE.				
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BRIDE (Signature)	GROOM (Signature)	WEDDING DATE	TOTAL FEES	
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DDINE NAME.		WEDDING HOSTESS	WEDDING HOGETS	
PRINT NAME	PRINT NAME	WEDDING HOSTESS		

WPC WEDDING FEE/Feb.2017